

"Babes in Toyland" 2009

December 11th & 12th 2009

Parent Instruction Handout 10/05/2009

Tis the Season... We are happy to invite you to be a part of the 2009 holiday show of "Babes in Toyland"! We are so excited to have the NCDC Kids program present this great holiday show!

We strive to make this holiday show fun and easy for you during this busy time of the year. The parent handout is intended to explain all the details on the who, what, when and where. Please take a few minutes to read through it and feel free to direct any questions to the front office. We are happy to help!

Performance Details:

Your dancer has the opportunity to perform with his/her class in this winter production "Babes in Toyland." This performance is so much fun for the kids as they get the opportunity to dance the story of a classic holiday tale. The children dress up in fun costumes and gain valuable stage experience in a small, intimate holiday atmosphere. All participation in NCDC productions is optional, but highly encouraged. We strive to get families with multiple dancers or classes in the same casts, but sometimes it is just not possible with the number of children involved or because of the number of classes a dancer may be in. Your dancer will still come to class if you choose not to participate in the show, as the majority of all class time will be technique based while learning the choreography. Although your dancer might be performing the same part as the previous year, the choreography will progress and be different from year to year.

Basic Details:

- There are 4 different casts AND each cast performs twice on the same day. Each show is about 45 minutes long. Below are the cast and show times. (See the class chart on the next page to find your dancers cast.)

Cast 1 Performs Fri. Dec 11th @ 5:00 & 6:30pm
Cast 2 Performs Sat. Dec 12th @ 10am & 11:30am
Cast 3 Performs Sat. Dec 12th @ 1:30pm & 3:00pm
Cast 4 Performs Sat. Dec 12th @ 5:00pm & 6:30pm

- All performances are in the Black Box Theater here at NCDC and every seat is assigned.
- ALL costuming is handled by NCDC and they are rented to the dancers for this show.
- Each dancer is charged a \$60.00 show fee, which includes the initial costume rental and all production costs. Additional costumes are rented at \$20.00 per costume for dancers that have additional parts.
- Tickets **are sold online only at www.ncdc.com and will be on sale Monday Nov. 2nd at 10am.** Ticket cost is \$12.00 each for all seats. All seats are reserved & only children 2 and under may sit on a parents lap.
- A professional DVD of your dancers cast will be available for purchase for \$30.00+ tax. You may submit your form at any time up to the date of the show. Parents please do not video the show, even with a cell phone. We have had complaints in the past as it is distracting to the other audience members near you. ☺ Both shows for each cast will be on each video.
- Our policy at NCDC is for the office to automatically charge all production fees to your NCDC account on Oct 16th, 2009. We do this as a convenience for parents because the majority of dancers do perform in this show.
- If your dancer will not be able to perform in this show we ask that you please notify the office (not the teacher) prior to Oct. 15th, 2009 so that your account is not automatically charged.
- All fees are Non-Refundable unless you have notified the office prior to Oct. 15th, 2009
- Ticket sales are open to the general public, so **get your tickets early.**

Class Parts & Cast List

Show Times:

Your dancers show time is determined by their class time. If your child takes multiple classes, they can choose to perform with only one class or with all of them if you would like; however they might not perform all numbers in the same show. The chart below will help you determine which Cast your dancer is performing with.

PART	CAST 1 Friday 5:00& 6:30	CAST 2 Sat 10:00am & 11:30	CAST 3 – Sat 1:30 & 3:00	CAST 4 Sat 5:00 & 6:30
Snowflakes	MBII Mon 3:00 Ms. Robin	Thurs. MB 3:45 Ms. Courtney	MBI Tues 3:00 CW MBII Tues 2:15 CW	BB Tues 5:00 Ms. Courtney
Toy Blocks	BT Sat 10:45 Ms. Jenna	Tap II Mon 5:15 Ms. Robin	BT Fri 3:15 Ms. Robin	Tap 1 Mon 4:30 Ms. Robin
Clowns	TT Mon 11:00 Ms. Robin	TT Tues. 11:00 MR Ms. Maureen	TT Wed 6:30 Ms. Maureen	TT Sat 9:15 Ms. Jenna
Angels	Solo	Solo	Solo	BB/1Wed 5:00 Ms. Leah
Raggedy Ann & Andy	HF II Thurs 4:30 Ms. Courtney	Hip Hop Mon 4:00	HH Thurs 5:15 Ms. Courtney	Solo
Teddy Bears	TT Wed 11:00 Ms. Courtney	TT Tues 4:30 Ms. Courtney	BT Sat 9:45 JS	Wed B/T 11:30 Ms. Courtney
Dolls	B/T Tues. 10:00 Ms. Maureen	B/T Thurs 6:00 Ms. Kelli	B/T Wed 5:00 Ms. Maureen	MBI Mon 3:45 Ms. Robin
Soldiers	B/T Wed 12:45 Ms. Courtney	Mon B/T 2:00 Ms. Robin	HF 1 Tues 3:45 Ms. Courtney	Mon B/T 10:00 Ms. Robin

If your dancer will NOT be participating in the show please remember to notify the office prior to Oct. 15th, 2009 so that your account is not automatically charged. You can call us at 916-791-2061 or email us at info@ncdc.com if that is more convenient for you. If your dancer is performing, there is nothing more you need to do ☺

Volunteers:

Please be sure and send us an email to info@ncdc.com if you would like to help with any of the shows. Let us know which cast you are available for. ☺

Photo & DVD Information:

- Group photos will be taken for this show in between each casts performance. (Individual dancer photos are taken at the end of the year show) Photo and DVD order forms are attached for completion and can be returned to the front desk to place your order. Orders are accepted up to the day of the show.

Costume Details:

- Dancers come to the studio in their studio uniform and check in at the side entrance.
- Dancers need to bring their own dance shoes depending on what they wear in class when they check in.
- Light make up is preferred (blush and lip color only), as the children's faces will wash out under the bright lights without it. If additional costume make up is required for your individual dancer it will be applied once they get back to the costume room the day of the show.
- Please, NO GLITTER OF ANY KIND IS ALLOWED.
- The staff or parent volunteers helps each class dress in their show costume, which is put OVER their uniform and then the dancers are changed out of the costume after the final show.
- We encourage our parents to put their dancers first & last name inside each shoe as soon as possible to help prevent loss. Thanks for your understanding and help. Dance shoes just all look the same! ☺
- Tights- If tights are required for a particular costume, we will have them available at the front office in November and parents will be able to purchase them directly from the NCDc office. We will email each class if tights are needed.

Dress Rehearsal:

- Dress rehearsals will be held during your dancers regular class time in the last weeks before the show if necessary.

Day of the Show Procedures:

- Dancers please arrive 30 minutes before their first show time. Please help us by not being late as this affects the entire production & everyone needs to get dressed & ready.
- Be sure & send your dancer with a full tummy! ☺ No food or drink is allowed. Some of our dancers have serious food allergies so we want to keep them safe by not having food.
- Time in between the shows is used for the staff to have the kids take a potty break, group photos, and prep for their 2nd show. ☺ There is no time in between for visits. Thanks for your understanding.
- Tiny Tots parents are asked to see the first performance that their dancers perform in because then you are able to pick them up from the front lobby after they dance in their second show. We ask this of you because they are so little and we want them to have a fun experience.
- Please have your dancers hair & make done prior to the dancer being dropped off. This helps prevent congestion inside the studio. Thanks so much for understanding.
- Dancers will be checked in at the NCDC student lounge side door & parents say goodbyes at that time. For every dancers safety parents are asked to not be in the halls until their show is seated.
- Once the dancers are checked in, they will go to the costume room with their "Santa's Helper" (A member of the NCDC Ambassador Program) to meet their teachers.
- Parents please go through the main entrance into the theater and seating will begin 15 minutes before the show times. Tickets are needed for each show if you should choose to watch both.
- We ask parents to please exit the theater after the show and once there are no longer guests inside we can excuse the dancers after their second show. Dancers last names are called out for pick up at the side door.

Our goal at NCDC is to make all shows a wonderful experience for every dancers family! Thank you for reading through the handout. Please direct any questions you have to the front office. There will be movies and quiet games provided for the children while they wait to perform. Please be sure and send them with a full tummy as there is no time in between shows☺ For kids with allergies, no food is served for their safety!

This is a very happy, fun time and we go to extremes to be sure everyone is safe and ready to go!!

SAFETY IS FIRST! ☺

We are very grateful for your support and for the opportunity to work with and to get to know your wonderful children. We hope you enjoy "Babes in Toyland"!

CUT AND RETURN TO THE NCDC FRONT OFFICE

Babes in Toyland	DVD/PHOTO	Sales Authorization Slip
NCDC ACCT CHARGE	CASH	NEW CCD
PARENT NAME _____ PHONE _____		
DANCER NAME _____		
NAME ON CREDIT CARD _____		
CREDIT CARD VISA M/C AMX NUMBER _____ EXP _____ MO/ YEAR		
(Circle name of card and list name of credit card holder if different then parent name above.)		

CUSTOMER AUTHORIZATION

I AUTHORIZE NCDC TO CHARGE MY NCDC ACCOUNT OR CREDIT CARD LISTED ABOVE.

ALL SALES FINAL

_____ SIGNATURE

\$30.00 PER DVD X _____ \$10.00 EACH 5X7 PHOTO X _____
+tax +tax

TOTAL CHARGE